

**MINUTES OF A REGULAR MEETING OF THE
COUNCIL OF WAITE HILL, OHIO**

July 10, 2023

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio met at the Waite Hill Village Hall at 8:00 a.m. on Monday, July 10, 2023, with Acting Mayor Ryan Cox presiding. The following members of Council were present:

Ryan Cox	Brian Doty
Abby Hiltzley	Sam Knezevic
Marcia Merritt	Karl Scheucher

Also present were Clerk-Treasurer Robbi Laps, Law Director Stephen L. Byron, Police Chief Carl Dondorfer, and Service Director Bob Haynik.

Mr. Ralph Lustri was in attendance to present a donation to the Village by the Waite Hill Foundation. The Foundation has received donations to-date in excess of \$787,000. The investments have yielded about a 7% return since inception and the corpus is now over \$966,000. Today's donation to the Village is \$45,439.57. Council thanked Mr. Lustri and the Foundation.

Mr. Tim Lannon of CT Consultants was present to provide information regarding the Village's roadways. Council took no action.

The minutes of the Regular Meeting of Council held June 12, 2023 were previously distributed to Council. Mr. Scheucher moved to approve the minutes, which motion was seconded by Ms. Merritt.

Roll Call: Yeas: Cox, Doty, Hiltzley, Knezevic, Merritt, Scheucher,
 Nays: None

Motion carried
Minutes approved

Resolution No. 2023-8 - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Doty moved that said Resolution be adopted as read, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Cox, Doty, Hiltzley, Knezevic, Merritt, Scheucher
 Nays: None

Motion carried
Resolution No. 2023-8 adopted

Ordinance No. 2023-8 - "An Ordinance providing for the submission to the Electors of the Village of Waite Hill, a proposed amendment to the Charter of the Village to amend Article XIV, Section 14.1, for the purpose of establishing how often the Charter Review Commission will meet,

and declaring an emergency” was read for the first time. It was agreed that the feedback of Councilperson Richard Steudel regarding this matter should be sought, but that the ordinance should be passed today. If necessary, the issue could be taken off of the November 2023 ballot. After discussion, Mr. Doty moved to suspend the rule which requires that ordinances be read on three different days, which motion was seconded by Ms. Hiltley.

Roll Call: Yeas: Cox, Doty, Hiltley, Knezevic, Merritt, Scheucher
Nays: None

Motion carried
Rule suspended

After discussion, Mr. Scheucher then moved that the Ordinance be adopted, which motion was seconded by Ms. Merritt.

Roll Call: Yeas: Cox, Doty, Hiltley, Knezevic, Merritt, Scheucher
Nays: None

Motion carried
Ordinance No. 2023-8 adopted

After discussion, Mr. Scheucher moved to confirm the appointment of William H. Childs, Jr, as an Architect Advisor to the Architectural Board of Review for the Village of Waite Hill, which motion was seconded by Ms. Hiltley.

Roll Call: Yeas: Cox, Doty, Hiltley, Knezevic, Merritt, Scheucher
Nays: None

Motion carried
Appointment confirmed

Reporting for the Communication and Community Outreach Committee, Ms. Merritt stated that the most current newsletter is ready to be sent out once the Mayor’s report is received. The Service Department has been receiving emails through the Village’s website. The email regarding recycling will be sent out soon.

Mr. Scheucher submitted the report of the Finance Committee, which is appended to and incorporated in these minutes by reference.

Ms. Hiltley, reporting on behalf of the Planning and Zoning Committee, noted that a generator installation was approved for a residence on Metcalf Road. There was a change made to the grading of a property at the bottom of the Eagle Road hill. There will need to be an engineering report. Information will be distributed to the residents regarding when permits are necessary. The Rollin Road property, the construction of which had deviated from approved plans, has finally been approved as constructed. The disputed issues have been resolved.

Mr. Knezevic reported that the number of citations has doubled from May to June. There were four (4) assists out of the Village. Cash was stolen from an automobile on Metcalf Road.

Officer Art Lagerstadt will be retiring, and a Resolution will be created thanking him for his years of service to the Village. Both the tree trimming and mailbox programs are continuing.

Regarding the Service Department, Ms. Merritt reported that the Service Department’s email service needs to be repaired. Mr. Haynik reported that stop signs are being replaced.

Mr. Cox reported that the Cleveland Electric Illuminating company will be installing a back-up loop for Metcalf Road, and five property owners need to give consent for an easement. There will be a memorial for Alan Wright. Tim Serazin and his ex-wife Dawn and her mother requested a cemetery plot transfer. It was noted that a strict application of the code required a sale back to the Village at seventy-five percent (75%) of the old price and the purchase of new lots at full price. The request was that a transfer be permitted at no cost, and council agreed that this was equitable.

After discussion, Mr. Knezevic moved to approve the transfer, which motion was seconded by Mr. Doty.

Roll Call: Yeas: Cox, Doty, Hiltley, Knezevic, Merritt, Scheucher
 Nays: None

Motion carried
Transfer approved

There being no further matters before Council, Mr. Scheucher moved to adjourn the meeting, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Cox, Doty, Hiltley, Knezevic, Merritt, Scheucher
 Nays: None

Motion carried
Meeting adjourned at 9:35 a.m.

Ryan Cox, Acting Mayor

APPROVED: _____, 2023

ATTEST: _____
Robbi Laps, Clerk-Treasurer

Waite Hill Village

July 9, 2023

Finance Committee Report - July 9, 2023, Meeting

The Committee executed its standard agenda approving the May meeting minutes.

Regarding total fund balances, July vs. June was lower, changing by \$(103,756). July 2023 vs. July 2022 was lower, changing by \$ (362,338). Total fund trajectory estimates show June 2018 at \$10,358,621 vs. June 2028 projected at \$8,204,804, a decline of \$2,153,817 over 10 years, said decline averaging \$215,382 per year, an average decline rate of -2.63% per year.

As of June 30, 2023, funds are allocated as follows:

\$3,618 in the checking account
 \$19,795 in the money market account
 \$426,194 in Star Ohio account, 5% of funds
 \$8,558,216 invested in bonds, 95% of funds

Fund balances were as follows:

GENERAL	\$2,235,642
STREET MAIN	\$797,398
MAIN LICENSE	\$7,145
CAPITAL	\$5,859,104
POLICE PENSION	\$50,781
LAW ENFORCEMENT	\$560
DRUG FINES	\$150
POL.PROF.TRNG.	\$84
NOPEC	\$1,211
AMERICAN RESCUE PLAN	\$47,852
POL,FIRE,EMS,SERV	\$852
Total	9,000,778.96

Regarding Village's bond investments, Ancora reports a total adjusted cost of \$8,451,740 with a market value of \$7,604,126, an unrealized loss of \$(847,614). Council President Cox pointed out that we have approximately \$1M in various bonds maturing over the next year. This is expected to reduce the unrealized loss and improve the interest income going forward.

Star Ohio annualized yield as of 7/7/2023 was 5.39% with average days to maturity of 37.9.

End of July Report

Respectfully submitted,

Karl Scheucher

Waite Hill Council, Finance Committee Chairperson